



香港社會服務聯會
The Hong Kong Council of Social Service

行政總裁
方敏生女士

CHIEF EXECUTIVE
Ms. Christine M. S. FANG

Joint Council for the Physically and Mentally Disabled

MEMORANDUM

TO : All Members of the Joint Council for the Physically and Mentally Disabled
All Members of the Network on Services for Persons with Mental Handicap
Concerned Government Departments and Organizations

FROM : Cheung Kin Fai *Chung Kin Fai*
Chairperson

SUBJECT : 17TH ASIAN CONFERENCE ON MENTAL RETARDATION
(NOVEMBER 19 - 23, 2005; YOGYAKARTA, INDONESIA)

DATE : August 15, 2005

I am pleased to inform you that the Hong Kong Council of Social Service has applied funding to subsidize 7 delegates on 50% basis to attend the captioned event, a maximum of 2 successful applicants will be given a further 30% subsidy if he/she is a person with disability.

Basic information of the event, the estimated expenses per delegate, subsidy application criteria can be found at HKCSS website:

<http://www.hkcss.org.hk/CB5_AUG05/events0506/SubsidizedEvents0506.htm>.

If you are very keen on attending the event, you are recommended to send your registration directly to the organizer as soon as possible. However, such pre-registration will not be given any consideration during the selection process of the subsidy applications. Successful applicants joining our Hong Kong delegation are required to submit a written report and conduct a report-back session upon return to Hong Kong.

To apply for subsidy, please complete the Subsidy Application Form which can be downloaded at the above website. Those who wish to join the Council's delegation as a self-financed member please complete the Application Form for Self-financed Applicant, which can be download at the above website as well. If you have difficulties with internet access, please contact us to make alternative arrangement. Completed forms should reach the International and Regional Networking, the Hong Kong Council of Social Service, Room 1305, Duke of Windsor Social Service Building, 15 Hennessy Road, Wanchai, Hong Kong on or before **September 10, 2005 (Saturday)**. Please mark "**Confidential**" on the envelope and all information will be treated in strict confidence. ***Please note that late applications will not be considered.***

Should you have any queries on the subsidy application procedures, please contact Ms Noel Chow, Programme Executive, International and Regional Networking at 2864-2994 or by email to <noel.chow@hkcss.org.hk>.

Thank you for your attention and I look forward to your active participation.

cc Mr Philip Yuen
Rehabilitation Chief Officer, HKCSS



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A MEMBER OF THE COMMUNITY CHEST 香港公益金會